

Local Advisory Board Governors Monitoring Cycle 2020-21

Links to School Improvement Plan:

Effectiveness of Leadership & Management
Quality of Education
Personal Development,
Behaviour and Welfare

Local Advisory Board Members:

Headteacher: Mrs Sarah Jane Tustain

Clerk to LAB: Mrs Lesley Taylor

Staff Members: Miss Sophie Chilman (Year 1 Link)
Mrs Karen Allen (Year 6 link)

Associated Member: Mrs Sally Clark

Parent Governors: Mr Tony Rose (Chair, Early Years Link, Safeguarding, RE and Computing)

Co-opted Governors: Mrs Liz Rose (SEND) Mrs Alison Cottell

Ofsted Criteria:

- *Governors to show evidence of first-hand experience of their work and impact across the school.
- *Governors vision and ambition for the school communicated to staff
- *Governors created high expectations for social behaviour among pupils and staff.
- *Governors to hold leaders to account in order to secure and sustain improvements in teaching, learning and assessment.
- *Governors to use performance management to promote effective practice across the school
- *Governors to monitor the progress of groups of pupils to ensure pupils do not fall behind or underachieve.
- *Governors engage with parents
- *Governors ensure pupils are safe

Success criteria:

- *Governors to attend learning walks and visit the school regularly.
- *Governors contribute to the school improvement plan
- *Governors receive regular reports from the Headteacher and have a visible presence in the school
- *Governors to receive, read, question and challenge reports regarding the quality of teaching, learning and achievement throughout the school.
- *Governors actively take part in the performance management process.
- *Governors receive reports from the Headteacher regarding standards across the school.
- *Governors have opportunities to take part in pupil progress meetings and attend senior leadership meetings.
- *Governors regularly communicate with parents through school newsletters and website as well as an active presence on the playground before and after school.
- *Governors attend Safeguarding Training and agree statutory school policies and procedures.

Monitoring Milestones		Governors Attending	Outcome	Evaluation Milestones
Local Advisory Board Meetings				
Tues 15 th Sept 20 9am via MS Teams	Safeguarding training	All Governors to attend- virtually via MS Teams	Governors vision and ambition for the school communicated to staff	
Tues 10 th Nov 20 8:15-10am	Lab Formal meeting (1)	All Governors to attend	Establish roles & duties Identified strengths and weakness Governors have overview of current progress data	Governors to be clear of roles and monitoring for 2020/21.
Tues 26 th Jan 20 9-11am	Learning Walk Governors to visit their link class/area identified on School Improvement Plan	All Governors to attend	Governors to: i) make sure teachers have high expectations of what pupils can achieve. ii) make sure teachers effectively use additional adults in classes, ensuring that they are supporting pupils learning well, especially those identified as needing additional support to accelerate progress.	Governors to have a clear expectation of highly engaging classroom environment, conducive to quality first teaching, learning and assessment.
Tues 2 nd Mar 20 8:15-10am	LAB formal meeting (2)	All Governors to attend		Governors to have a clear expectation of highly engaging classroom environment, conducive to quality first teaching, learning and assessment.
Tues 18 th May 20 9-11am	Learning Walk Governors to visit their link class/area identified on School Improvement Plan	All Governors to attend		Governors to have a clear expectation of highly engaging classroom environment, conducive to quality first teaching, learning and assessment.
Tues 15 th June 20 8:15-10am	LAB Formal meeting (3)	All Governors to attend		Governors to have a clear expectation of highly engaging classroom environment, conducive to quality first teaching, learning and assessment.
Monitoring Milestones				

<p>Mon 14th Sept Fdn & KS1</p> <p>Mon 21st Sept Yr4-5 3:30-4:30pm.</p> <p>Mon 5th Oct Yr1-2 3:30-4:30pm</p>	<p>Initial Pupil Progress meeting to identify interventions needed. (1)</p>		<p>Swift action to address any individuals at risk of under achieving</p>	<p>Progress checks, to identify pupils below age-related, at age-related and above.</p> <p>Triangulation report to governors</p>
<p>Mon 28th Sept 20 3:45-4:45pm</p>	<p>Planning Scrutiny (1) (SLT) & Year 3 Pupil progress meeting</p>		<p>To strengthen understanding of planning</p>	<p>Governors have a clear understanding about level of planning, including focus for Pupil Premium pupils.</p>
<p>Weds 21st October 3:30-5pm</p>	<p>Writing and reading scrutiny (inset)</p>		<p>To strengthen understanding of writing at greater depth</p>	<p>Governors to have a clear knowledge and understanding of the standards and expectations of the school, to competently and confidently share to stakeholders (including Ofsted)</p>
<p>Weds 4th Nov 3:30-5pm</p>	<p>Maths Book scrutiny (1) (inset)</p>		<p>Monitoring of teaching and learning in maths skills across the school</p>	<p>Governors to have a clear knowledge and understanding of the standards and expectations of the school, to competently and confidently share to stakeholders (including Ofsted)</p>
<p>Weds 11th Nov 3:30-5pm</p>	<p>English: Writing at greater depth (2) led by Rebecca Cosgrave (inset)</p>		<p>Monitoring of application of writing skills across the school</p>	<p>Governors to have a clear knowledge and understanding of the standards and expectations of the school, to competently and confidently share to stakeholders (including Ofsted)</p>
<p>Mon 23rd Nov 2020 11am tbc</p>	<p>Headteacher Performance Management</p>		<p>Govs performance manage the Headteacher</p>	<p>Governors to carry out their statutory obligation of Head teacher Performance Management.</p>
<p>Weds 25th Nov 3:30-5pm</p>	<p>Science book scrutiny (1) (SLT)</p>		<p>Monitoring and evaluating quality of CPD, particularly science.</p>	<p>Scrutiny of books to ensure consistency of school policy, high expectations and evidence of mastery and depth of learning.</p>
<p>Weds 2nd Dec 3:30-5pm</p>	<p>No Nonsense Spelling (Babcock) Inset</p>		<p>Clear focus for improvement identified and actioned</p>	<p>Governors to know measures in place identified as key areas for improvement</p>

Mon 7 th Dec 3:45-4:45pm	Planning Scrutiny 2 (SLT)		Clear focus for improvement identified and actioned	Governors have a clear understanding about level of planning, including focus for Pupil Premium pupils.
Weds 16 th Dec 3:30-5pm	Foundation Subject Book/Learning Scrutiny with subject leaders (hist/geog/RE/PE/music/computing/art/DT) SEN English book scrutiny		Clear focus for improvement identified and actioned	Quality first teaching of foundation subjects to reflect core subjects.
Weds 11 th Jan KS1 Mon 18 th Jan- LKS2 Mon 25 th Jan UKS2 3:30-4:30pm	Term 1&2 Pupil Progress Meetings (2) (Review Impact of Interventions)		Swift action to address any individuals at risk of under achieving	Pupil progress checks to identify pupils below age-related, at age-related or above. Triangulation report to governors
Mon 22 nd Feb 3:30-4:30pm	Planning Scrutiny (SLT)			
Weds 24 th Feb 3:30-5pm	Maths Book scrutiny (2) inset		Monitoring QTLA	Scrutiny of books to ensure consistency of school policy, high expectations and evidence of mastery and depth of learning.
Weds 3 rd March 3:30-4:30pm	English book scrutiny (2) inset			
Tuesday 9 th March 8:15-10:15am	Governors Learning Walk & meet with School Parliament		Governors to be familiar with whole school priorities	Governors to have a clear knowledge and understanding of the standards and expectations of the school, to competently and confidently share to stakeholders (including Ofsted)
Mon 15 th Mar 3:45-4:45pm	Pupil Premium Review (SLT) Books, data and personalised plans		Monitoring of impact of PP Funding	Governors have a clear understanding of impact of Pupil Premium Grant
Weds 17 th Mar 3:30-5pm	Foundation Book/learning scrutiny with subject leaders(inset) (hist/geog/RE/PE/music/computing/art/DT) SEN English book scrutiny (2)		Clear focus for improvement identified and actioned	Quality first teaching of foundation subjects to reflect core subjects.
Mon 19 th Apr KS2 Mon 26 th Apr KS1	Term 3&4 Pupil Progress Meetings (3)		Swift action to address any individuals at risk of under achieving	Pupil progress checks to identify pupils below age-related, at age-related or above.

Mon 10 th May 3:30-4:30pm	Planning scrutiny (3) SLT		Clear focus for improvement identified and actioned	Governors have a clear understanding about level of planning, including focus for Pupil Premium pupils.
Mon 17 th May 3:30-4:30pm	Pupil premium Review (SLT) Books, data, & personalised plans		Monitoring of impact of PP Funding	Governors have a clear understanding of impact of Pupil Premium Grant
Weds 9 th June 3:30-4:30pm	Maths Book scrutiny (3) inset		Monitoring of QTLA	Scrutiny of books to ensure consistency of school policy, high expectations and evidence of mastery and depth of learning.
Weds 16 th June 3:30-4:30pm	English Book scrutiny (3) inset			
Weds 30 th June	Foundation Book/learning scrutiny with subject leaders(inset) (hist/geog/RE/PE/music/computing/art/DT) SEN English book scrutiny (3)		Clear focus for improvement identified and actioned	Governors to have a clear knowledge and understanding of the standards and expectations of the school, to competently and confidently share to stakeholders (including Ofsted)
Mon 5 th Jul Mon 12 th Jul 3:30-5pm	Term 5&6 Pupil Progress meetings (4)		Swift action to address any individuals at risk of under achieving	Pupil progress checks to identify pupils below age-related, at age-related or above. 6 weekly tracking of individual/ groups. Triangulation report to governors

Please check beforehand to confirm any date changes.