

SCHOOL ATTENDANCE PENALTY NOTICE CODE OF CONDUCT CONSULTATION SURVEY

September 2019



Penalty Notices can be used by schools to address unauthorised pupil absence. In order to issue a penalty notice the Local Authority must have a Code of Conduct that has been developed in consultation with Headteachers/Principals, Governing Bodies and the Chief of Police. Plymouth City Council is conducting a statutory consultation in relation to changes to the Code of Conduct. The proposal is to increase the threshold set within the Code of Conduct, from 8 unauthorised sessions (4 days) to 11 unauthorised sessions (5.5 days) and also use the school's attendance policy as a threshold, before a penalty notice can be issued. The Education (Penalty Notices) (England) Regulations 2004 (as amended) require the Local Authority, to consult with governing bodies, Head Teachers and the Chief Officer of Police to develop the Code of Conduct.

In addition to a consultation for changes to the Code of Conduct, Plymouth City Council is seeking views from the public and other stakeholders regarding the following:

- Aligning INSET days to straddle a weekend outside of term dates to provide a potential week's holiday for families when holidays are less expensive.
- Shortening the six-week summer holiday as a way of creating an additional week of holiday at another point in the year, potentially the October and May break. This would then provide a potential two weeks of holiday for families when holidays are less expensive.

Please take the time to respond to this consultation survey, the deadline for response is 4:30pm on 30th September 2019.

Consultation Survey

If you are a statutory partner, please complete parts 1 and 2. If you are a parent/carer or other, please complete part 2.

Consultation survey part 1	
1. Are you? (Please tick all that apply)	<ul style="list-style-type: none">▪ Headteacher▪ Governor▪ Chief Officer of Police
2. Do you agree that the policy should revert to 11 sessions (5.5 days) from 8 sessions (4 days) unauthorised absences and use the school's attendance policy as a threshold?	<ul style="list-style-type: none">▪ Yes▪ No <p>Please provide supporting comments:</p>

Consultation survey part 2	
1. Are you	<ul style="list-style-type: none"> • Plymouth School • Parents and carer • Police • Governor • Ward Councillor • Member of Parliament • Devon LA • Cornwall LA • Other, please specify
2. Do you agree that we should look at aligning INSET days to straddle a weekend outside of term dates to provide a potential week's holiday for families when holidays are less expensive? (All schools set own INSET Days)	<p>Yes No</p> <p>Please provide supporting comments:</p>
3. Do you agree that we should develop a proposal for shortening the six-week summer holiday as a way of creating an additional two weeks of holiday at other points in the year, potentially the October and May break. This would then provide a potential two week's of holiday for families when holidays are less expensive. (Local authorities have a statutory duty for setting term dates for maintained schools only)	<p>Yes No</p> <p>Please provide supporting comments:</p>
4. Any other comments?	
5. Further information	<p>Thank you for completing this survey. If you would like any further information please feel free to contact the team on 01752 307405 or email IAWS@plymouth.gov.uk</p>